

Tender Schedule for Fire-fighting Materials of Camp Coordination & Camp Management (CCCM)

ActionAid is an International Development Organisation working over 45 countries across the world with people living in poverty since 1972. One of the main working areas of ActionAid is to response in emergency and humanitarian crisis. Like other humanitarian response, ActionAid Bangladesh (AAB) is providing support in Host Communities & Rohingya Camps at Cox's Bazar.

Presently we are going to procure the below-mentioned materials for UNHCR Supported Camp Coordination & Camp Management (CCCM) Project activity at Ukhiya & Teknaf, Cox's Bazar.

Scope of Tender:

ActionAid Bangladesh invites sealed quotation/tender for the Fire-fighting Materials of CCCM following design. We invite suppliers to bid for the work according to the specifications & Delivery plan:

- I. Materials Specification & delivery Plan of Fire-fighting Materials: Annexure-A

Language:

As determined by ActionAid Bangladesh the working language of this tender is English.

Contractor/Vendor/Supplier Contract:

Vendor/Supplier Name:	
Address:	
Contact No:	
Email:	

Financial Proposal for the Visibility Materials:

Sl.	Item name	Unit	Quantity	Rate (BDT)	Total (BDT)
1	Fire-fighting Materials (List attached) Annexure-A	Job	01		
Grand Total including VAT and all other costs.: BDT					

The mentioned above rates are including VAT, TAX, transportation, installation, and other related cost.

Require Documents/Papers:

To qualify the preliminary selection quotation must be accompanied with the following updated documents:

Name of Document	Yes/ No	Name of Document	Yes/ No
Trade License (updated)		VAT registration certificate (online)	
TIN Certificate		Income Tax Certificate (updated)	
Bank Solvency Certificate		Related Work Experience Documents	
Company profile			

Schedule of Tender:

1. **Date of Tender publication in Daily Newspaper (Prothom Alo, Daily Star, Daily Cox's Bazar):** 18th October 2022.
2. **Tender Schedule collection:** 18th October 2022 to 22nd October 2022 from 09:00 am to 05:00 pm on all working days.
3. **Last date of Tender Dropping:** 23rd October 2022 within 01:00 PM.
4. **Tender Opening:** 23rd October 2022 at 02:00 pm in AAB Cox's Bazar office. One representative from each supplier/contractors /bidder will be allowed to attend the tender opening event, if interested.
5. **Tentative Date of issuing work order:** 31 October 2022.
6. **Tentative Date of Starting Delivery:** 06 November 2022.

Terms & Conditions:

1. The Bidder must review the specifications of the products (as per Annexure-A) as well as required work and fill up table (**Financial Proposal for the Fire-fighting Materials**) mentioned in the schedule properly before submitting the offer to ActionAid Bangladesh.
2. **Security deposit/earnest money 5% of the Purchase Order value** to be deposited in favour of ActionAid Bangladesh by awarded vendor before signing the Purchase Order through Bank Draft/Pay Order. This Security Deposit to be returned after satisfactorily completion of the delivery
3. Interested vendor / Contractors / Suppliers should submit hard copy quotation using company letter head pad in the Tender Box kept at the reception room/in front of the Security Desk of AAB Cox's Bazar office, House No: 752, Block: C, Ward: 11, Jhautola Masjid Road, Cox's Bazar-4700) **on or before 23rd October 2022, 1:00 pm. Technical and Financial proposals sealed in one envelope to be submitted.** "Technical proposal & Financial Proposal for the work" to be written on the Envelop for technical proposal and Financial Proposal.
4. Tender Schedule Collection: Tender documents to be collected from 18-22 October 2022 on all working days from 09:00 am to 5:00 pm. Hardcopy tender documents are available for collection with the Security Guard at the entrance /main gate of ActionAid Bangladesh, Cox's Bazar Office, House: 752, Block: C, Ward: 11, Jhawtola Masjid Road, Opposite to Radiant Fish World, Cox's Bazar 4700. Softcopy of tender documents can be downloaded from ActionAid Bangladesh Website which mentioned in the tender advertisement.
5. Only one organization/firm can participate in the bidding process under the same proprietorship or family. If found more than one organization under above condition, then both the organizations will be termed as non-responsive.
6. Alternative offer is not acceptable. Any condition from the bidder will not be acceptable by AAB management.
7. Volume of work may increase/decrease and payable amount will be fixed up according to the changes
8. No tender will be accepted/considered after the submission deadline.
9. Carrying, loading, unloading & installation: Offered rate will be included with the cost of carrying, loading, unloading and installation etc.
10. Specification / Details of Items: Bidder need to mention details specification based on / equivalent with the requirement with brand, sizes, thickness, materials, model, country of origin etc. that you will deliver. These detailed specifications etc to be included in the technical proposal (where applicable)
11. Bidders need to mention warranty period of the supplied items (where applicable).
12. All items must comply with the standards and measured as specified.

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13. Selected Bidder (s) will submit sample of each item before issuing Work Order if required.
14. Selection criteria: The evaluation criteria for both the technical and the financial reviews will be established in the RFP (Request for Proposal) stressing the key areas of importance that will be considered in the evaluation. In addition, the ratio between technical proposal and financial proposal factors is 60/40 weighting (technical /financial). Proposals will be evaluated, ranked, and awarded based on a definition of “best value” considering both technical and financial factors.
15. Materials will deliver at Rohingya Refugee Camp-21, 26, 27 & Nayapara Registered Camp at Teknaf, Cox’s Bazar. Detailed delivery schedule and work plan will be provided with the Work order.
16. Updated Trade license, Income Tax Certificate, e-TIN Certificate, e-VAT registration certificate, Bank solvency certificate should be provided along with the quotation.
17. Tax & VAT will be deducted at the time of payment as per the government rules. The quoted price will be inclusive of VAT and all other costs related with this procurement.
18. Incomplete bid will be rejected on site.
19. Offer Validity: 60 days from the date of tender submission.
20. Payment mode: No advance or partial payment will proceed. Payment shall be made through bank transfer (BEFTN) or A/C Payee Cheque within 04 weeks after acknowledgement of the above-mentioned items in good condition and receiving of relevant documents.
21. Compliance of using green materials & green manufacturing environment is highly appreciated.
22. Bidder shall agree to the core labour standard & abolition of child labour, respect legislation of country on women rights & gender equity and will not employ/engage child labour in his organization
23. ActionAid Bangladesh is not bound to accept the lowest bidder.
24. ActionAid Bangladesh has the right to accept/cancel of any /all tenders without showing any clarification whatsoever.

Quotation/Tender Basis:

- If vendor have any additional request and conditions, this must be stipulated in a separate letter accompanying the bid.
- Bids shall be made in writing calculated in BDT only and clearly stated on the table mentioned above.
- Applicant shall attach a detailed timetable for carrying out the delivery and propose ways and means to realize the delivery. For supplying goods /materials, the final handover date should be mentioned.
- ActionAid Bangladesh is not liable for any damage to the applicant person or property in the event that something should occur.
- ActionAid Bangladesh strongly recommends that all applicants take extra precaution when visiting/delivering supplies or doing the construction work. If any legal issue is raised, the contractor/vendor will be responsible to respond and address. In such cases ActionAid Bangladesh will be not liable.

Disqualification of Applicants:

- If they are guilty of serious misinterpretation/misrepresentations of facts in supplying information.
If they are in situations of conflict of interest (with prior relationship to project or family or business relationship to parties in ActionAid Bangladesh). If contractor/vendor declared the conflict of interest with a separate note with the tender document this clause will be not applicable.
- If they have been reported for/under litigation for child abuse.
- If they will not follow the terms and conditions mentioned above.

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Bid Evaluation:

The Procurement Panel will check the tenders to ensure that they contain no amendment to the terms or any other (calculation) errors. To assist in the examination, evaluation and comparison of bids, the Procurement Panel may, at its discretion, request support/clarification from the ActionAid Bangladesh staff or consultant. In addition of Require Documents/Papers mentioned in the above Procurement Panel may take into account other criteria, including, but not limited to record of past performance, integrity, community rapport etc, when assigning companies to the designated short list.

Acceptance of Successful Quotation/Tender:

Taking into consideration selection criteria, ActionAid Bangladesh will make the final decision of the awarded Contractor/supplier/vendor. ActionAid Bangladesh will then send an email of acceptance / telephone call (whichever is feasible) to the successful applicant. After submitted documentation from the selected firm has been verified (if any), the firm will then be obliged to sign the Contract/Purchase Order for the stated amount. Any amendment to the awarded tender will be documented as an "Annexure" to the contract and will be determined by ActionAid Bangladesh.

Contact: For any of related information contractor/vendor/supplier may communicate with ActionAid Bangladesh through email ID: aab.mail@actionaid.org.

Read, Understood and Signed By:

Name of Authorized Person :

Name of Firm/Company :

Signature :

Date :

Company Seal :

Fire-fighting Materials

SL	Item Name	Specification	Unit	Qty	Unit Price	Total Price
1	Fire Stand	Fire bucket stand build with 4mm MS Metal Bar with a T at the bottom, Width 2'10", Length 5'	Pcs	72		
2	Belcha	Made by 18 gauze sheet, MS. 11" Shovel & 36" Wooden Handle	Pcs	375		
3	Fire Hook	Curved & Straight Fire hook with 36" long wooden handle	Pcs	589		
4	Fire Beater	11" x 10" flat MS Sheet with 36" long wooden handle	Pcs	460		
5	Fire Bucket	Galvanised iron made fire bucket. Bottom shall be hemispherical, with iron handle, Outside colours will be premium fire red & inside colours will be premium silver, the word 'FIRE' need to print on the bucket body with bold bock letter, 9 litter capacity.	Pcs	1160		
6	Water Drum	200 Litter capacity. Plastic made, the sentence "ACTIONAID Site Management" "Use only for fire stand" Need to print on the drum body.	Pcs	25		
7	Pad Lock	Tri circle top security padlock, 38mm.	Pcs	280		
8	SS Chain	3mm, 3.5' long, SS made.	Pcs	140		
9	Fire Extinguisher	ABC dry powder, 10 kg	Pcs	33		
10	Fire Extinguisher	ABC dry powder, 25 kg	Pcs	1		
11	Fire Extinguisher refill	ABC dry powder 5kg bottle 149 Pcs, 6kg bottle 8 Pcs, 10kg bottle 223 Pcs, 25kg bottle 4 Pcs	Kg	3123		
12	Goggles	Fire safety goggles	Pcs	11		
13	Helmet	Resistance of the shell to impact, puncture, and lateral compression, Full protection in low (-30 °C) and high temperatures, resistance to flame and heat streams, Resistance to melted iron, the eye and face shields (glasses and visor) are resistant to high temperatures, flames, chemicals, and ensure protection against infrared radiation, Reflective elements ensure good visibility of the firefighter.	Pcs	15		
14	Megaphone	Hand Mike 25W Megaphone with Built-in Siren, range 0.8 - 2 km, external power source 12V battery or 8 x 1.5V DC, speaker impedance 8 ohms, dimensions 230 x 350, weight 1.65 kg.	Pcs	70		

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15	Gumboot	Size range is 40,41,42,43, and 44 Slip-resistant sole Superior liquid dispersion Oil / acid-resistant sole Wide comfortable fitting Broad "Natural" toe design Wide soft leg for comfort Cushioned Hi-poly comfort insole Comfort moisture-absorbing fabric lining Oil acid-resistant industrial sole design Multi-directional slip resistance Thicker PVC shank for strength Kick-off lug & Self-cleaning tread	Pair	20		
16	Fire Safety Shoes	Safety shoes can use heat resistant, water-resistant, anti-skid & anti-static industrial & construction work. It is made of outsole material real leather. The shoes available are size 40 /41/ 42/43 /44.	Pair	40		
17	Whistle	Stainless steel made whistle	Pcs	45		
18	Torchlight	Solar Power Rechargeable Led Torch, LED Power: 3W, Built-in Battery: 2000 mAh, Lighting Distance: 200 Meters Solar Panel Power: 5V 50mA Lighting Time: More Than 4 Hours	Pcs	282		
19	Fire Blanket	Made from Fiberglass and can withstand up to 1022°F (550°C) Can be reused if not damaged Can also function as a heat shield, when wrapped around your body Product Size: 1M/3.28Ft X 1M/3.28Ft Product Weight: 510g/17.99oz	Pcs	8		
20	Battery	Dimensions: 1.4" L x 2.6" W x 4.1" H Time to charge: 4-6 hours Construction: Lithium-ion Charging Indicator: LED Voltage: 110/220v	Pcs	30		
21	Fire resistance dangurrgee	Fire Suit High Heat Resistant and Anti-radiation heat Aluminized 1000 °C Package included: 1 x Headgear, 1 x coat 1 x Trousers 2 x Gloves 2 x Shoe Covers	Set	170		

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22	Fuel	Octane	Litter	135		
23	Fuel	Diesel	Litter	720		
24	Engine Oil	Mobil, HD 40 API SD/CC, SAE 40	Litter	15		
25	Gear Oil	Gearbox oil of the highest quality.	Litter	15		
26	Break Oil	Brake Fluid DIII	Litter	15		
27	Toolbox	Toolbox with tools for Bujaj Maxima C 12 wrench wrench 8 9 10 11 12 13 14 15 16 17 18 19 12 1/4 "Sleeve: 4,4.5,5,5.5,6,7,8,9,10,11,12,13,14MM 2 1/4 "Posts: 2" / 50MM, 4 " / 100MM 1 1/4 "universal joint 1 1/4 "slider 1 1/4 "post 1 1/4 "soft pumping: 6" / 150MM 1 1/4 "ratchet wrench 18 1/2 "Series Sleeve: 10,11,12,13,14,15,16,17,18,19,20,21,22,23,24,27,30,32MM 1 1/2 "fast ratchet off the ratchet wrench 1 1/2 "universal joint 1 1/2 "slider 1 1/2 "Post: 5" / 125mm 2 1/2 "spark plug sleeve: 16MM, 21MM 3 hex wrench 1.5,2,2.5 One high grade reinforced hollow blow box	Set	1		
28	Flannel	PolyLab Plastic Funnel, 1 litter	Pcs	8		
29	Brush	Car Tire Cleaning Brush Material: PP Structure Feature: "T" Type Application: Car Tire, Wheel Hub Cleaning	Pcs	20		
30	Cleaning Cloth	Microfiber Towel Double Layer 60*40cm Big Size	Pcs	80		

Delivery Plan

SL	Item Name	Unit	Delivery Location (Rohingya Camps)				Total
			Camp-21	Camp-26	Camp-27	NRC	
1	Fire Stand	Pcs	15	15	25	17	72
2	Belcha	Pcs	15	70	110	180	375
3	Fire Hook	Pcs	123	129	130	207	589
4	Fire Beater	Pcs	30	70	140	220	460
5	Fire Bucket	Pcs	120	500	240	300	1160
6	Water Drum	Pcs	0	10	5	10	25
7	Pad Lock	Pcs	50	100	100	30	280
8	SS Chain	Pcs	50	50	10	30	140
9	Fire Extinguisher 10kg	Pcs	0	0	7	26	33
10	Fire Extinguisher 25kg	Pcs	0	1	0	0	1

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11	Fire Extinguisher refill	Kg	908	1675	525	15	3123
12	Goggles	Pcs	0	0	0	11	11
13	Helmet	Pcs	0	0	0	15	15
14	Megaphone	Pcs	5	30	0	35	70
15	Gumboot	Pair	0	0	0	20	20
16	Fire Safety Shoes	Pair	20	0	0	20	40
17	Whistle	Pcs	0	0	25	20	45
18	Torchlight	Pcs	22	100	60	100	282
19	Fire Blanket	Pcs	0	0	8	0	8
20	Battery	Pcs	0	0	0	30	30
21	Fire resistance dangurrgree	Set	40	50	40	40	170
22	Fuel (Octane)	Litter	0	45	45	45	135
23	Fuel (Diesel)	Litter	0	240	240	240	720
24	Engine Oil	Litter	0	5	5	5	15
25	Gear Oil	Litter	0	5	5	5	15
26	Break Oil	Litter	0	5	5	5	15
27	Toolbox	Set	0	0	1	0	1
28	Flannel	Pcs	2	2	2	2	8
29	Car Tire Cleaning Brush	Pcs	5	5	5	5	20
30	Cleaning Cloth	Pcs	20	20	20	20	80

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Pictures



Fire Stand



Belcha



Fire Hook



Fire Beater



Fire Bucket



Fire Drum



Padlock



SS Chain



Fire-Extinguisher 10 kg



Fire-Extinguisher 25 kg



Goggles



Helmet



Megaphone



Gumboot



Safety Shoe



Whistle



Torchlight



Fire Blanket



Battery



Fire Dangurrgee



Toolbox



Flannel



Tire Cleaning Brush



Car Cleaning Cloth