
RAISA GIAS ACA

Address: 67/1 North Road, Dhanmondi,
Dhaka
Home Phone: 9673204
Mobile : 01777742001
e-mail : raisagias@yahoo.com



- **Career Summary:**

A qualified CA, I have 5 years comprehensive experience (4 years experience in audit firm KPMG and 1 year in ACI Godrej) in areas such as financial statement preparation, financial analysis, budget preparation, financial management and cost accounting. Currently directing a team of 16 in the accounts and finance department (including head office and factory finance), I am proactively working to produce and lead exceptional performance within the team and to creatively resolve problems that arise within the organization.

- **Current Affiliation:**

Working as Manager– Accounts and Finance

ACI Godrej Agrovet Private Limited

Job responsibilities include:

- Ensuring adequate controls are in place in the form of segregation of duties, system access controls, policies and procedures.
- Ensuring consistent and reliable financial reporting and analysis
- Improving business processes and tracking profitability
- Driving the budgeting and forecasting processes, along with ensuring ongoing business performance is appropriately monitored and measured
- Ensuring proper books of accounts are maintained. Managing and effectively controlling all payables and receivables
- Providing the management with accurate, relevant business analysis to support monthly operational reviews and adhoc requests on revenues, costs, cost centers, customers, project performance, shared service cost allocations, etc.
- Ensuring compliance with all applicable statutes - direct and indirect taxes, corporate laws, etc. Liaising with Statutory Auditors, Internal Auditors, Lawyers, consultants, statutory authorities, etc.

- **Professional Qualification:**

Qualified as a **Chartered Accountant** in May-June 2015 session under the Institute of Chartered Accountants of Bangladesh (ICAB) from Rahman Rahman Huq Chartered Accountants, a member firm of KPMG International.

Completed three years articleship (2011 to 2014) with Rahman Rahman Huq under the supervision of Mr. Adeb H. Khan, Senior Partner. Managed clients such as Standard Chartered Bank, HSBC, bKash, ACI Limited, ACI Logistics, Brummer & Partners, Honda, AISD, Huawei etc.

- **Academic Qualification:**

Bachelor of Business Administration (BBA) **2011**
Completed BBA from the Institute of Business Administration, University of Dhaka

A' Levels **2006**
Obtained 2 A's, 1 B (Subjects: Accounting, Core Mathematics and Economics) from Mastermind school

O' Levels **2005**
Obtained 7 A's (Subjects: Accounting, Mathematics, Economics, Commerce, Pure Mathematics, Bangla, English) from Dhanmondi Tutorial

- **Achievements:**

- ✓ Received **Spot Award** at ACI Godrej Agrovet for outstanding efforts in preparing a very logical and detailed budget 2016-2017
- ✓ Was one of the top 4 teams in CIMA Global Challenge (regional level)
- ✓ Received Daily Star Award for excellence in O' Level results
- ✓ Received ICAB Award for Excellence for excellence in both O' Level and A' Level results
- ✓ Member of IBA Communication Club

- **Past Working Experience:**

1. Assistant Manager- Audit and Advisory Services

September 2015- January 2016

KPMG Rahman Rahman Huq

2. Supervisor- Audit and advisory services

September 2014- August 2015

KPMG Rahman Rahman Huq

- **Professional Experience:**

Statutory and Special Audit responsibilities:

- Preparation of financial statements in accordance with IFRS/BFRS and other applicable laws and regulations
- Preparation of planning documents of audit engagement as per KPMG audit methodology
- Designing the audit approach to carry out the engagement
- Carrying out external audit function as per Bangladesh Standards on Auditing (BSA)
- Supervise and review the work of engaged audit team and reporting to Engagement Manager and Engagement Partner
- Drafting and finalization of audit report on financial statements along with analysis of financial indicators
- Reporting on the weakness in the internal control system through the Management Letter

Valuation and Advisory responsibilities:

- Preparation of financial manual (including Tax and VAT implication), procurement manual, inventory management manual, internal audit manual and service rules
- Preparation and finalization of valuation report along with findings and recommendations
- Perform the valuation of companies under net assets, Discounted Cash Flow (DCF) and market multiplier method

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- Advising clients on Internal Control system and compliance

- **Training:**

Training particulars	Location	Year
1. Induction training at ACIGAPL	Godrej One HQ, Mumbai, India	2016
2. Stress management for managers	ACI Center	2016
3. Work prioritization for managers	ACI Center	2016
4. Various eAudit and BAS trainings	RRH office, BRAC Center	Various

- **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High
French	High	High	Medium

- **Personal profile:**

Date of Birth	: 14 July 1988
Father's Name	: Md. Giash Uddin
Mother's Name	: Mahmuda Akhter
Permanent Address	: 67/1 North Road, Dhanmondi, Dhaka
Nationality	: Bangladeshi
Religion	: Islam
Marital Status	: Married
Blood Group	: B +ve

References will be provided upon request.